

Here is how you can clone pages on the CMS.

Step 1: Click on 'Pages' in the left navigation panel.

The screenshot shows the TeleVOX CMS interface. On the left, the navigation menu has 'Pages' highlighted with a red box. The main area is titled 'All Pages' and includes a summary table, search filters, and a list of pages.

Need to Write Content	Need Revision	Pending Approval	Published / Active	Inactive	Total Pages in Website
-	-	-	36	-	36

Search By: Page Name Contain: Search

Quick Filtering Option:

ModuleName: Please select Module Page No Follow, No Index Snippet Only
 Client Accessible PPC Page Show in Dynamic Footer Links
Navigation: All Exclude from Search feature Mobile Version Apply Password Protected Feature
 InActive Events Page Only

● Add New Clone Unlock Content To Edit Publish Pages Export To: Excel

<input type="checkbox"/>	Page Name	Page Alias	Navigation	Workflow Stage	Edit
<input type="checkbox"/>	Home		Primary Navigation	✓	✎
<input type="checkbox"/>	Contact Us	contact-us	Primary Navigation	✓	✎
<input type="checkbox"/>	Office	office/office	Primary Navigation	✓	✎
<input type="checkbox"/>	Patient	patient/patient	Primary Navigation	✓	✎
<input type="checkbox"/>	Treatment	treatment/treatment	Primary Navigation	✓	✎
<input type="checkbox"/>	Our Staff	office/our-staff	Primary Navigation	✓	✎
<input type="checkbox"/>	Office Policies & Mission	office/office-policies-mission	Primary Navigation	✓	✎
<input type="checkbox"/>	Map & Directions	office/map-directions	Primary Navigation	✓	✎
<input type="checkbox"/>	Appointment Request	office/appointment-request	Primary Navigation	✓	✎
<input type="checkbox"/>	About Our Doctor	office/about-our-doctor	Primary Navigation	✓	✎
<input type="checkbox"/>	First Visit	patient/first-visit	Primary Navigation	✓	✎
<input type="checkbox"/>	FAQ	patient/faq	Primary Navigation	✓	✎
<input type="checkbox"/>	Patient Forms	patient/patient-forms	Primary Navigation	✓	✎
<input type="checkbox"/>	Pre & Post Op Care	patient/pre-post-op-care	Primary Navigation	✓	✎
<input type="checkbox"/>	Skin Care Tips	patient/skin-care-tips	Primary Navigation	✓	✎
<input type="checkbox"/>	Common Skin Conditions	patient/common-skin-conditions	Primary Navigation	✓	✎
<input type="checkbox"/>	Goals & Benefits	treatment/goals-benefits	Primary Navigation	✓	✎

Step 2: Select the page you want to clone by using the checkbox.

This screenshot is identical to the previous one, but the checkbox for 'Our Staff' is checked, and the entire row is highlighted with a red border.

Step 3: Click on 'Clone' to the top of the page list section.

The screenshot shows the 'All Pages' management interface in TeleVOX. At the top, there's a search bar and navigation tabs. Below that, a summary table shows the status of pages: 'Need to Write Content', 'Need Revision', 'Pending Approval', 'Published / Active' (36), 'Inactive', and 'Total Pages in Website' (36). A search bar is present with 'Page Name' selected. Below the search bar, there are quick filtering options for Module Name, Navigation, and various checkboxes like 'Module Page', 'Client Accessible', 'No Follow, No Index', etc. At the bottom, there's a table of pages. The 'Our Staff' page is selected, and the 'Clone' button is highlighted with a red box.

Need to Write Content	Need Revision	Pending Approval	Published / Active	Inactive	Total Pages in Website
-	-	-	36	-	36

Page Name	Page Alias	Navigation	Workflow Stage	Edit
<input type="checkbox"/> Home		Primary Navigation	✓	✎
<input type="checkbox"/> Contact Us	contact-us	Primary Navigation	✓	✎
<input type="checkbox"/> Office	office/office	Primary Navigation	✓	✎
<input type="checkbox"/> Patient	patient/patient	Primary Navigation	✓	✎
<input type="checkbox"/> Treatment	treatment/treatment	Primary Navigation	✓	✎
<input checked="" type="checkbox"/> Our Staff	office/our-staff	Primary Navigation	✓	✎
<input type="checkbox"/> Office Policies & Mission	office/office-policies-mission	Primary Navigation	✓	✎
<input type="checkbox"/> Map & Directions	office/map-directions	Primary Navigation	✓	✎
<input type="checkbox"/> Appointment Request	office/appointment-request	Primary Navigation	✓	✎
<input type="checkbox"/> About Our Doctor	office/about-our-doctor	Primary Navigation	✓	✎
<input type="checkbox"/> First Visit	patient/first-visit	Primary Navigation	✓	✎
<input type="checkbox"/> FAQ	patient/faq	Primary Navigation	✓	✎
<input type="checkbox"/> Patient Forms	patient/patient-forms	Primary Navigation	✓	✎
<input type="checkbox"/> Pre & Post Op Care	patient/pre-post-op-care	Primary Navigation	✓	✎
<input type="checkbox"/> Skin Care Tips	patient/skin-care-tips	Primary Navigation	✓	✎
<input type="checkbox"/> Common Skin Conditions	patient/common-skin-conditions	Primary Navigation	✓	✎
<input type="checkbox"/> Profile & Benefits	treatment/profile-benefits	Primary Navigation	✓	✎

Step 4: Once the page is cloned successfully you will be prompted and given the option to open the cloned page.

The screenshot shows the same 'All Pages' management interface, but with a 'Clone Page' dialog box open. The dialog box contains the text: 'Page cloned successfully. Do you want to open Our Staff Copy 1?' and has 'Yes' and 'Cancel' buttons. The background interface is dimmed.

If you choose not to open the cloned page it will appear at the bottom of the page list.

TELEVOX	Search	Client	DB	Back to Suite	
<input type="checkbox"/>	Map & Directions	office/map-directions	Primary Navigation		
<input type="checkbox"/>	Appointment Request	office/appointment-request	Primary Navigation		
<input type="checkbox"/>	About Our Doctor	office/about-our-doctor	Primary Navigation		
<input type="checkbox"/>	First Visit	patient/first-visit	Primary Navigation		
<input type="checkbox"/>	FAQ	patient/faq	Primary Navigation		
<input type="checkbox"/>	Patient Forms	patient/patient-forms	Primary Navigation		
<input type="checkbox"/>	Pre & Post Op Care	patient/pre-post-op-care	Primary Navigation		
<input type="checkbox"/>	Skin Care Tips	patient/skin-care-tips	Primary Navigation		
<input type="checkbox"/>	Common Skin Conditions	patient/common-skin-conditions	Primary Navigation		
<input type="checkbox"/>	Goals & Benefits	treatment/goals-benefits	Primary Navigation		
<input type="checkbox"/>	Acne Treatments	treatment/acne-treatments	Primary Navigation		
<input type="checkbox"/>	Dermatopathology	treatment/dermatopathology	Primary Navigation		
<input type="checkbox"/>	Sclerotherapy	treatment/sclerotherapy	Primary Navigation		
<input type="checkbox"/>	Dermal Fillers	treatment/dermal-fillers	Primary Navigation		
<input type="checkbox"/>	Botox	treatment/botox	Primary Navigation		
<input type="checkbox"/>	Dysport	treatment/dysport	Primary Navigation		
<input type="checkbox"/>	Chemical Peels	treatment/chemical-peels	Primary Navigation		
<input type="checkbox"/>	Micro-Needling	treatment/micro-needling	Primary Navigation		
<input type="checkbox"/>	Resources	resources/resources	Primary Navigation		
<input type="checkbox"/>	Links	resources/links	Primary Navigation		
<input type="checkbox"/>	Alle Rewards	resources/alle-rewards	Primary Navigation		
<input type="checkbox"/>	Aspire Program	resources/aspire-program	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions	resources/brilliant-distinctions	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 1	contact-us-copy-1	Primary Navigation		
<input type="checkbox"/>	First Visit Copy 1	patient/first-visit-copy-1	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions Copy 1	resources/brilliant-distinctions-copy-1	Primary Navigation		
<input type="checkbox"/>	my fun page	office/my-fun-page	Primary Navigation		
<input type="checkbox"/>	Office Policies & Mission Copy 1	office/office-policies-mission-copy-1	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 2	contact-us-copy-2	Primary Navigation		
<input type="checkbox"/>	Our Staff Copy 1	office/our-staff-copy-1	Primary Navigation		

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Clicking on the page name will open the page.

TELEVOX	Search	Client	DB	Back to Suite	
<input type="checkbox"/>	Map & Directions	office/map-directions	Primary Navigation		
<input type="checkbox"/>	Appointment Request	office/appointment-request	Primary Navigation		
<input type="checkbox"/>	About Our Doctor	office/about-our-doctor	Primary Navigation		
<input type="checkbox"/>	First Visit	patient/first-visit	Primary Navigation		
<input type="checkbox"/>	FAQ	patient/faq	Primary Navigation		
<input type="checkbox"/>	Patient Forms	patient/patient-forms	Primary Navigation		
<input type="checkbox"/>	Pre & Post Op Care	patient/pre-post-op-care	Primary Navigation		
<input type="checkbox"/>	Skin Care Tips	patient/skin-care-tips	Primary Navigation		
<input type="checkbox"/>	Common Skin Conditions	patient/common-skin-conditions	Primary Navigation		
<input type="checkbox"/>	Goals & Benefits	treatment/goals-benefits	Primary Navigation		
<input type="checkbox"/>	Acne Treatments	treatment/acne-treatments	Primary Navigation		
<input type="checkbox"/>	Dermatopathology	treatment/dermatopathology	Primary Navigation		
<input type="checkbox"/>	Sclerotherapy	treatment/sclerotherapy	Primary Navigation		
<input type="checkbox"/>	Dermal Fillers	treatment/dermal-fillers	Primary Navigation		
<input type="checkbox"/>	Botox	treatment/botox	Primary Navigation		
<input type="checkbox"/>	Dysport	treatment/dysport	Primary Navigation		
<input type="checkbox"/>	Chemical Peels	treatment/chemical-peels	Primary Navigation		
<input type="checkbox"/>	Micro-Needling	treatment/micro-needling	Primary Navigation		
<input type="checkbox"/>	Resources	resources/resources	Primary Navigation		
<input type="checkbox"/>	Links	resources/links	Primary Navigation		
<input type="checkbox"/>	Alle Rewards	resources/alle-rewards	Primary Navigation		
<input type="checkbox"/>	Aspire Program	resources/aspire-program	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions	resources/brilliant-distinctions	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 1	contact-us-copy-1	Primary Navigation		
<input type="checkbox"/>	First Visit Copy 1	patient/first-visit-copy-1	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions Copy 1	resources/brilliant-distinctions-copy-1	Primary Navigation		
<input type="checkbox"/>	my fun page	office/my-fun-page	Primary Navigation		
<input type="checkbox"/>	Office Policies & Mission Copy 1	office/office-policies-mission-copy-1	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 2	contact-us-copy-2	Primary Navigation		
<input type="checkbox"/>	Our Staff Copy 1	office/our-staff-copy-1	Primary Navigation		

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Clicking on the edit icon corresponding to it will open the cloned page on the website editor to make changes.

TELEVOX	Search	Client	DB	Back to Suite	
<input type="checkbox"/>	Map & Directions	office/map-directions	Primary Navigation		
<input type="checkbox"/>	Appointment Request	office/appointment-request	Primary Navigation		
<input type="checkbox"/>	About Our Doctor	office/about-our-doctor	Primary Navigation		
<input type="checkbox"/>	First Visit	patient/first-visit	Primary Navigation		
<input type="checkbox"/>	FAQ	patient/faq	Primary Navigation		
<input type="checkbox"/>	Patient Forms	patient/patient-forms	Primary Navigation		
<input type="checkbox"/>	Pre & Post Op Care	patient/pre-post-op-care	Primary Navigation		
<input type="checkbox"/>	Skin Care Tips	patient/skin-care-tips	Primary Navigation		
<input type="checkbox"/>	Common Skin Conditions	patient/common-skin-conditions	Primary Navigation		
<input type="checkbox"/>	Goals & Benefits	treatment/goals-benefits	Primary Navigation		
<input type="checkbox"/>	Acne Treatments	treatment/acne-treatments	Primary Navigation		
<input type="checkbox"/>	Dermatopathology	treatment/dermatopathology	Primary Navigation		
<input type="checkbox"/>	Sclerotherapy	treatment/sclerotherapy	Primary Navigation		
<input type="checkbox"/>	Dermal Fillers	treatment/dermal-fillers	Primary Navigation		
<input type="checkbox"/>	Botox	treatment/botox	Primary Navigation		
<input type="checkbox"/>	Dysport	treatment/dysport	Primary Navigation		
<input type="checkbox"/>	Chemical Peels	treatment/chemical-peels	Primary Navigation		
<input type="checkbox"/>	Micro-Needling	treatment/micro-needling	Primary Navigation		
<input type="checkbox"/>	Resources	resources/resources	Primary Navigation		
<input type="checkbox"/>	Links	resources/links	Primary Navigation		
<input type="checkbox"/>	Alle Rewards	resources/alle-rewards	Primary Navigation		
<input type="checkbox"/>	Aspire Program	resources/aspire-program	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions	resources/brilliant-distinctions	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 1	contact-us-copy-1	Primary Navigation		
<input type="checkbox"/>	First Visit Copy 1	patient/first-visit-copy-1	Primary Navigation		
<input type="checkbox"/>	Brilliant Distinctions Copy 1	resources/brilliant-distinctions-copy-1	Primary Navigation		
<input type="checkbox"/>	my fun page	office/my-fun-page	Primary Navigation		
<input type="checkbox"/>	Office Policies & Mission Copy 1	office/office-policies-mission-copy-1	Primary Navigation		
<input type="checkbox"/>	Contact Us Copy 2	contact-us-copy-2	Primary Navigation		
<input type="checkbox"/>	Our Staff Copy 1	office/our-staff-copy-1	Primary Navigation		

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Website Editor View

TELEVOX | Search | Client | ? | Settings | DB | Back to Suite

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Office | Patient | Home | Treatment | Resources | Contact Us

Office

About Our Doctor

Our Staff

Office Policies & Mission

Map & Directions

Appointment Request

office

Thank you for visiting our website! We hope you find it helpful and informative. Please feel free to contact us with any questions or comments you may have. We look forward to hearing from you!

For more information, please visit the page(s) below:

- About Our Doctor**
- Our Staff**
- Office Policies & Mission**
- Map & Directions**
- Appointment Request**

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