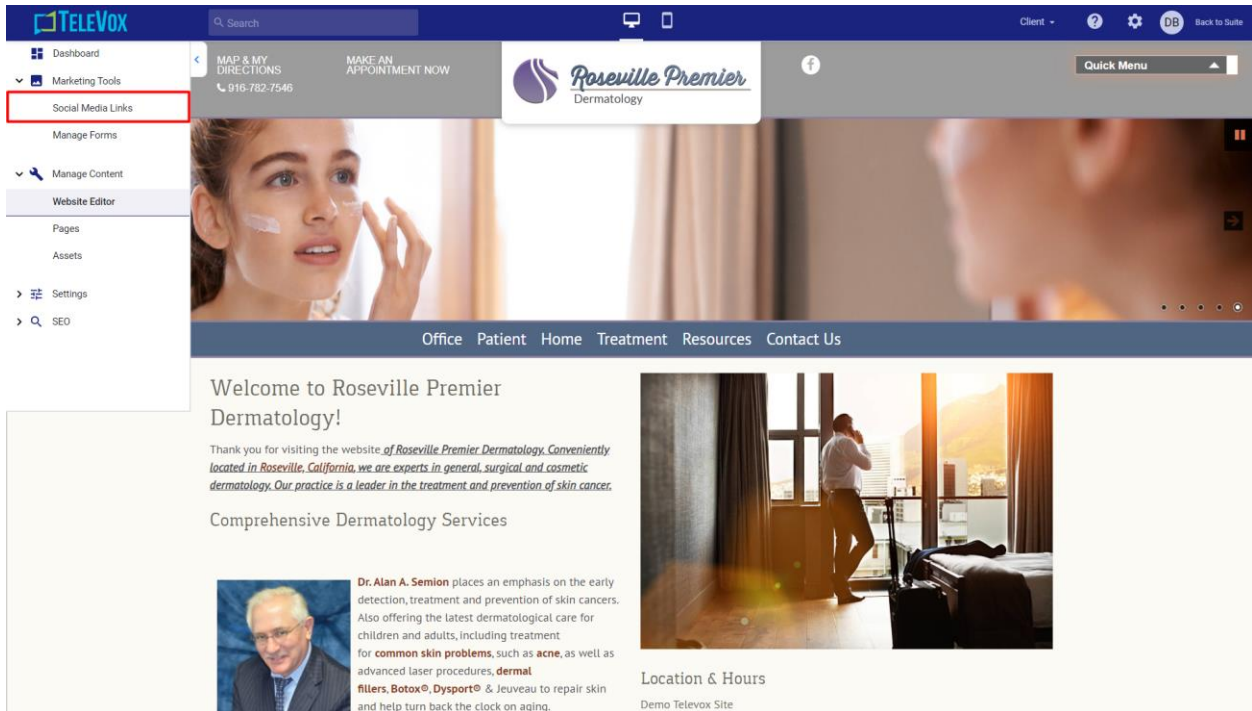
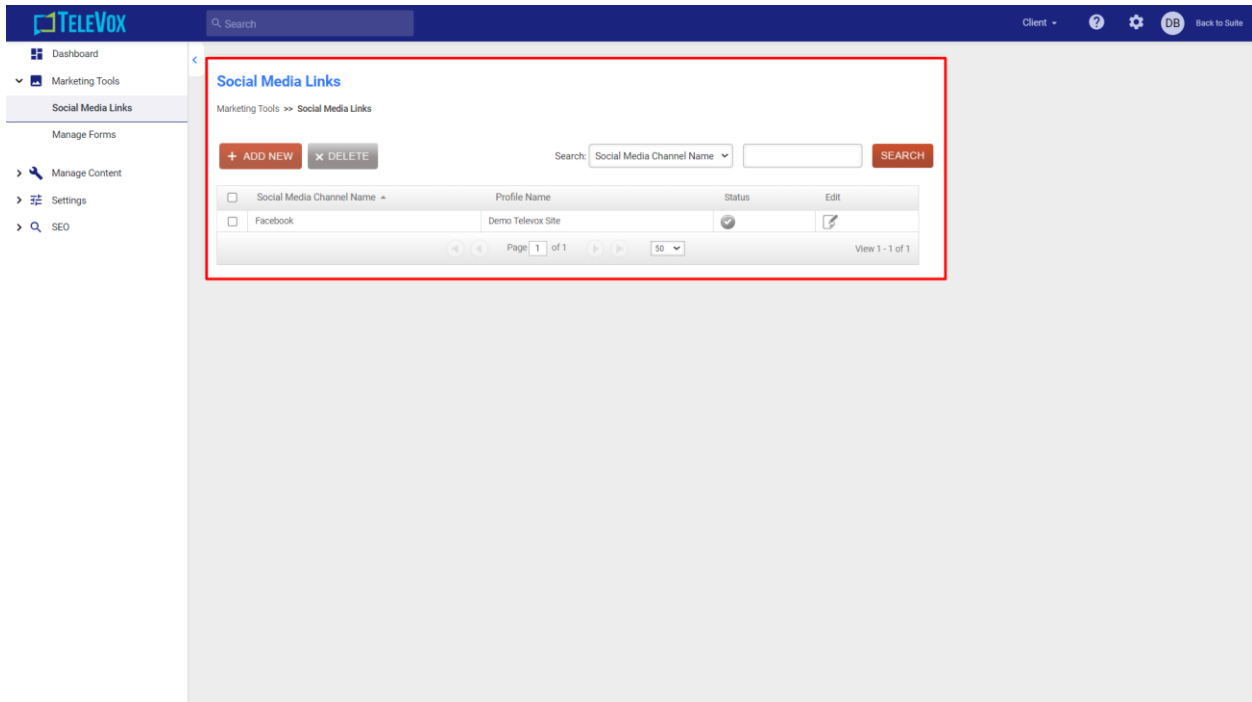


The Social Media Links section lets you update social media icons and links that appear on the webpage. To update social media links start by clicking on 'Social Media Links' in the left navigation panel.

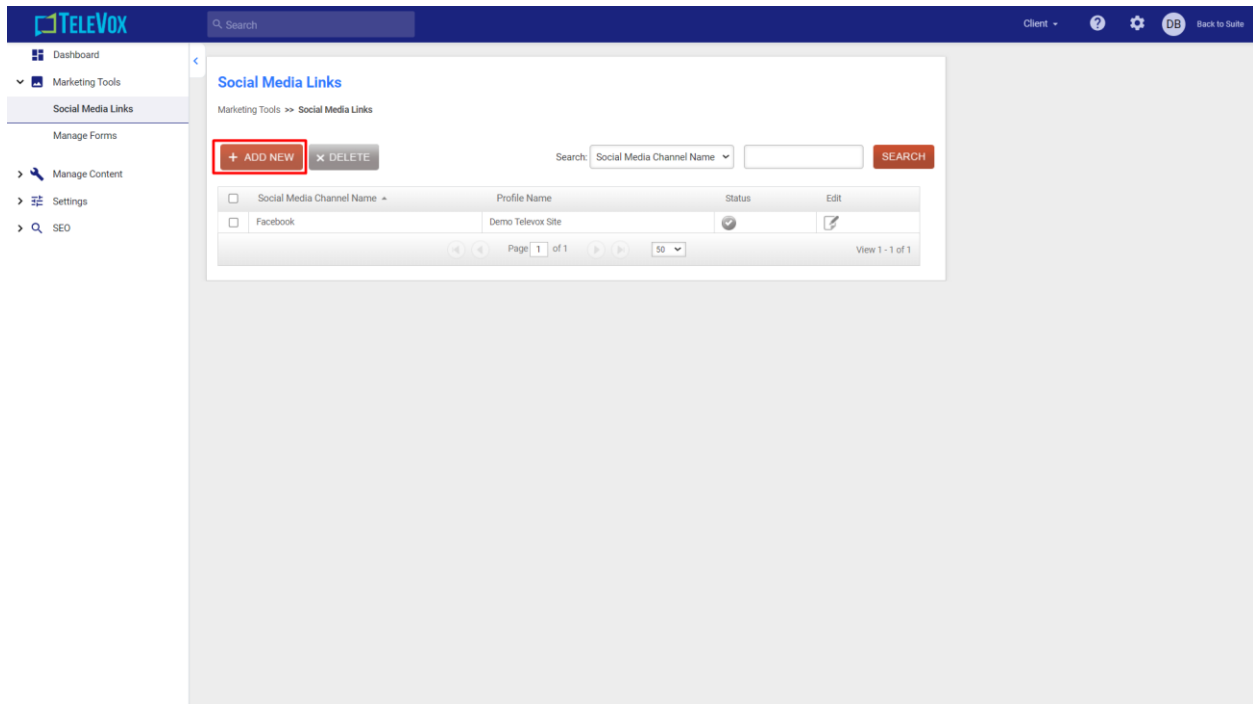


The 'Social Media Links' section displays a list of social media links present on the webpage.

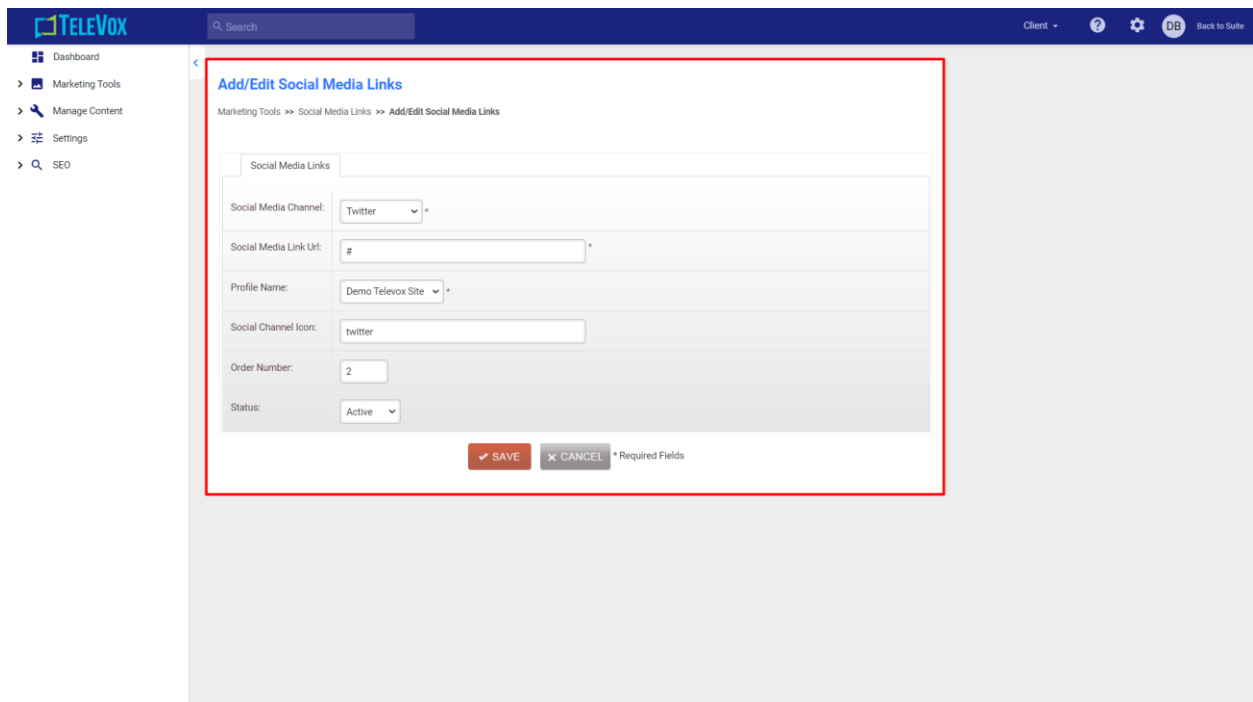


# Creating New Social Media Links

Step 1: To create a new social media link for you webpage click on 'Add New' to the top left.



Step 2: In the 'Add/Edit Social Media Links' section add the following details:





- **Social Media Channel:** The channel you wish to add a link for to your webpage.

- **Social Media URL:** A URL that will redirect users to your social media profile.
- **Profile Name:** The business profile you wish to add this link to. (Televox users will only see the profile assigned to them).
- **Social Channel Icon:** This field will autofill with the icon that will appear on the webpage.
- **Order Number:** The position of the social media link on icon on the page with reference to the other social media links present.
- **Status:** Selecting 'Active' here will display the social media icon on the webpage. Selecting 'Inactive' will remove the social media icon from the webpage.

## Editing Existing Social Media Links

**Step 1:** To edit an existing social media link you will need to return to the 'Social Media Links' section and click on the 'Edit' icon corresponding to the social media link you wish to edit.

The screenshot displays the 'Social Media Links' management page in the Televox system. The page includes a search bar, '+ ADD NEW' and 'X DELETE' buttons, and a table of existing links. The table has the following structure:

Social Media Channel Name	Profile Name	Status	Edit
Facebook	Demo Televox Site	Active	
Google	Demo Televox Site	Active	

The 'Edit' icon for the Facebook entry is highlighted with a red box. The page also shows pagination information: 'Page 1 of 1', '50' items per page, and 'View 1-2 of 2'.

**Step 2:** The 'Add/Edit Social Media Links' section allows you to change any of the details for the social media links appearing on the page. Once you have the changes click on 'Save' at the bottom.

- Dashboard
- Marketing Tools
- Manage Content
- Settings
- SEO

### Add/Edit Social Media Links

Marketing Tools >> Social Media Links >> Add/Edit Social Media Links

Social Media Channel:	Facebook *
Social Media Link Url:	https://www.facebook.com/Dr-Alan-A-Semion-2483579 *
Profile Name:	Demo Televox Site *
Social Channel Icon:	fa fa-facebook
Order Number:	1
Status:	Active

\* Required Fields